August 14, 2017

The Harvey E. Najim Family Foundation
C/O Ms. Melissa Bauman
613 NW Loop 410, Suite 1000
San Antonio, TX 78216

Dear Ms. Bauman,

Hill Country Daily Bread Ministries (HCDBM) is pleased to submit this Letter of Inquiry to the **Harvey E. Najim Family Foundation** in support of our **Hill Country Kids Program**. The goal of this unique program is to combat the effects of poverty on children.

Project Title: Complete this sentence: To support our **Hill Country Kids Program** that focuses on meeting key needs of impoverished children by providing food, resources, and life changing relationships to help break the cycle of poverty and enrich their lives.

Amount of funding request: $75,000 ***(whole dollar amounts only)***

Brief statement of the organization's purpose and history: David and Agnes Hubbard founded **Hill Country Daily Bread Ministries (HCDBM)** as a faith-based nonprofit organization in October 2000 and began distributing food and other necessities to 30 impoverished families. HCDBM was incorporated in June 2003 and received its 501(c) (3) nonprofit status on January 7, 2004. **HCDBM** programs now serve over 1,800 disadvantaged children, individuals and families living in Kendall, Bandera, Medina, Kerr, Gillespie, Comal, N. Bexar, and Uvalde Counties. Our programs provide impoverished households with intentional case management; long-term, one-on-one mentoring, plus the food and resources needed to alleviate situational/generational poverty, leading to healthier rural communities. Recognizing that poverty can have a long-term effect on children, HCDBM implemented special programs that benefit children of impoverished families in our area.

Project description: Research has shown that living in poverty can be the single greatest threat to not only a child's immediate well-being but influence their future achievements. Childhood hunger can have lasting effects on children's health. Unfortunately, many children live in families that are barely able to provide for their most basic needs. Poor diets and a lack of diapers, health/hygiene products, and mental stimulation lead to lasting deficits in cognitive, social, and emotional development. Underlying issues perpetuating poverty are addressed when a client first comes to HCDBM. Case Managers assess financial, emotional, and spiritual needs, dangerous situations, and need for basic resources such as food, clothing, and shelter for each household. The **Hill Country Kids (HCK) program serves impoverished families with children in eight rural Texas Hill Country counties.** HCK focuses on meeting the key needs of impoverished children by providing food, resources, and long-term relationships to alleviate the effects of poverty and enrich their lives. To ensure children have a regular supply of food in their home, every two weeks Family Mentors from one of HCDBM church partners delivers food boxes containing fresh fruits and vegetables, meats and other food products as well as health/hygiene items that include diapers, wipes, soaps, laundry detergent, etc. To address health concerns, HCDBM ensures that families with infants, toddler, or disabled children receive diapers and other hygiene items. Families and children with diabetes receive food boxes that contain sugar-free items. Since children living in rural, isolated areas often do not have a access to free summer food

programs, food boxes contain child-friendly food items that children can easily prepare. These home visits by Family Mentors ensure that abuse, neglect, or other vital issues do not go undetected or addressed.

Because reading is an important skill that needs to be developed in children, HCK provides Bibles and inspirational, character books to impoverished households that often lack reading material. Family Mentors enrich the children's lives as they deliver books, youth magazines, and literature to the homes. Receiving books encourages children to read and promotes academic success.

Our **Stand By Me (SBM) Student Mentoring Program** targets at-risk youth, grades K-12, by developing long-term mentoring relationships with trained adults that lead to educational success, personal empowerment, and positive goal setting. Together, the parents, mentors, and SBM Mentor Specialists form a solid support system for each child, ultimately strengthening positive outcomes and encouraging them to graduate **(98% graduation rate for SBM mentees)** and attend college or trade school. SBM sponsored summer camps and the Stand By Me Leadership Academy, a six-week summer course focused on an "Environment of Learning" through exposure, experience, and engagement, to help SBM mentees gain perspective of their own leadership abilities. The HCK program focuses on providing the resources children living in poverty need to grow up health, encourages educational success, and provides a pathway out of poverty.

Brief statement of any previous funding received from The Harvey E. Najim Family Foundation:
HCDBM has received grants from The Harvey E. Najim Family Foundation for $60,000 (2016), $60,000 (2015), $50,000 (2014), $100,000 (Capital Campaign-2013), $56,000 (2013); $50,000 (2012); $26,000 (2010); $27,840 (2009), $30,310 (2008).

How the proposed project relates to The Harvey E. Najim Family Foundation's funding priorities:
HCDBM's **Hill Country Kids Programs** relates directly to the Harvey E. Najim Family Foundation's funding priorities through programs that make a difference in the lives of children by providing food, resources, and life changing relationships to support emotional, spiritual, and physical development. HCK's

Line-item budget for project in which funds are being requested(this is not your organization's budget)

Hill Country Kids Resource Program	HILL COUNTRY KIDS PROGRAM-2017	Project Funds	Requested Funds
Administrative Expenses		$ 12,683	
Personnel		$ 514,234	
Program Supplies & Operation		$ 125,362	
SBM Programs		$ 42,598	$ 10,000
Appreciation		$ 1,456	
Children's Literature		$ 10,000	$ 5,000
Easter Baskets/Christmas Toys/Birthday		$ 750	
Food & Products Distribution			
	Food	$ 50,000	$ 40,000
	Baby Diapers/Wipes/Hygiene Products	$ 35,500	$ 20,000
	Needy Family Benefits	$ 2,000	
	Vehicle Expenses	$ 10,500	
	TOTAL Food & Products Distribution	$ 98,000	
In-Kind Disbursements			
	Volunteer Service Hours / In-Kind Distribution	$ 952,954	
Warehouse/Storage			
	Warehouse Supplies	$ 7,000	
	Maintenance & Equipment Repairs	$ 2,548	
	TOTAL Warehouse/Storage	$ 9,548	
	TOTAL EXPENSES	$ 1,767,585	$ 75,000

Children impacted:

The TOTAL project initiative will impact 676 unduplicated children.
NFF requested funds will impact 676 unduplicated children.

Organization total revenue and expenses for current fiscal year: $5,314,250

Project timeline ***(beginning and ending dates)***: The Hill Country Kids Program is a year-round program.

Brief project evaluation criteria: HCDBM strongly believes in the value of consistent evaluation in order to ensure the needs of each child and their families are met. Case Managers help families complete a needs profile which includes information such as family income, food depravity information, number of children in the family, and major medical considerations. SBM Mentor Specialist monitors grades and behavior with collaboration of BISD. SBM Mentor Specialist also tracks development milestones and underlying issues. HCDBM enters all client records in a Client Computer Database to track needs and progress. Once a year, HCDBM administers a Client Survey to recertifying households to determine client satisfaction. Results of the surveys are tallied quarterly for analysis. Once in the program, each child and their families' well-being are monitored as the Family Mentor visits their home every two weeks. An annual summary report of all program resources provided and evaluation results, is presented, in graphic form, to our Board of Directors, for an overview, at which time suggestions are made to adjust our programs for increased constituency support and efficiency.

List other project funders (pending and committed foundations) MUST INCLUDE NAME OF FOUNDATION & DOLLAR AMOUNT, PENDING OR COMMITTED:

Security Service Federal Credit Union	$5,000	Committed
AE Leonard Family Giving Council	$30,000	Pending
Community Foundation TX HC	$5,000	Committed
Carl C. & Marie Jo Anderson Foundation	$25,000	Pending

Contact information of primary and secondary person within organization (INCLUDE: Name, Address, Phone Number, and Email Address)

Primary: Agnes Hubbard, Executive Director, 234 W. Bandera Road #133, Boerne, Texas 78006, 830-755-5200, agnes.hubbard@hillcountrydailybread.org
Secondary: Courtney Laverty, Director of Development, 234 W. Bandera Road #133, Boerne, Texas 78006, 830-755-5200, courtney.laverty@hillcountrydailybread.org

Sincerely Yours,

Agnes Hubbard
HCDBM Executive Director