THE NAJIM FAMILY FOUNDATION

2017 FUNDING APPLICATION

Date Received by NFF: _____

1) Organization Full Legal Name: HILL COUNTRY DAILY BREAD

- As shown on organization's IRS Determination Letter
- If requesting organization is doing business under another name ("doing business as," "d/b/a"), a copy of the documentation from the applicable state/government entity, generally the Secretary of State's office, recognizing the d/b/a name must accompany this proposal.

2) Address:	234 W Bandera Road, #133 (Mailing Address) 38 Cascade Caverns Road (Physical Location)	**Phone:** 830-755-5200	
3) City, State, Zip:	Boerne,Texas 78006	**Fax:**	830-755-5252
4) Exec. Director/CEO:.	**Agnes Hubbard**	**Signature:**	Agnes Hubbard
5) Title: Executive Director		**Phone:** 830-755-5200	**Fax:** 830-755-5252
E-Mail Address: agneshubbard@hillcountrydailybread.org		**Web URL:** Hillcountydailybread.org	**United Way Funded:** ☒ Y ☐ N

6) **501(c)(3) Public Charity** ☒

Select One:
509 (a)(1) ☒ Y **509 (a)(2)** ☐ Y

Designation must appear on the IRS Determination letter

509 A (3)? ☐ Y

If yes, written legal opinion is required and must accompany application.

Tax ID Number of the Organization Applying: 30-0148195

7) **Amount Requested: $** 75,000

8) **Total Project Cost: $** 1,767,585

9) **Organization's annual budget: $** 5,064,397
(for the current year)

10) **Previous Najim Funding: 2007: $**_____ **2008: $** 30,310
2009: $ 27,840 **2010: $** 26,000 **2011: $**_____
2012: $ 50,000 **2013: $** 156,000 **2014: $** 50,000
2015: $ 60,000 **2016: $** 60,000 **2017: $**_____

11) **Has the organization applied to the Najim Family Foundation in the past and been declined?** ☐ Y ☒ N **If yes, when?**

(This includes all organizations, for any and all requests made to the foundation, regardless if funding received for one request and a decline for a different request.)

12) **HARVEY E. NAJIM FAMILY FOUNDATION PRIORITIES:** (Please check **only one area below** that applies to the funding request)

☐	**Child Abuse & Child Neglect**	☒	**Food, Shelter and Clothing**
☐	**Disabilities/Special Needs**	☐	**Medical Needs**
☐	**Education**		

13) Please provide the percentage of each group below that will be served by the project in which funds are being requested. Do not leave any area blank. If that specific group will not be served, include zero or N/A. **The percentage should total 100%.**

A. **Population Served Age:**
35 % Infants (0-5)
42 % Children (6-13)
23 % Young Adults (14-18)
100 % TOTAL

B. **Population Served Ethnicity:**
2 % African American
2 % Asian American
35 % Caucasian
59 % Hispanic/Latino
1 % Native American
1 % Other (Define Mixed ethnicity)
100 % TOTAL

(Example: If more than one group is affected, divide the percentage appropriately among those affected or in some instances the project may only affect one group, therefore the entire percentage will be applied to that group.)

Project Title: *(Copy and Insert the "To Support" sentence from Invitation email received from NFF)*

14) To support meeting the key needs of disadvantaged at-risk children through the Hill Country Kids Program ($60,000), which provides food, diapers, and hygiene products; the Kids Book Club ($5,000), which provides children's literature; and the Stand By Me Mentoring Program ($10,000), which develops long-term mentoring relationships with trained adults.

15) Project Description: (Describe in detail the project the funds are being request for – may include goals, issues, or needs the project will address, individuals impacted, expected results). *This section will expand and if additional space is required, organization may add no more than 1 additional sheet.*

a. **Issues And Needs the Hill Country Kids Program Addresses:**

Combating Childhood Hunger and Food Insecurity- Childhood represents a critical period in development, and the long-term impact of hunger on children can have devastating effects. This is especially true for children living in underserved, remote areas with limited access to resources. Good nutrition has a direct link to proper physical growth and development for children. Children who experience chronic hunger are at risk of iron deficiency and not getting the vitamins and minerals needed to ensure reaching developmental milestones. Food insecure households often experience poor health, a lesser capacity to fight off illness, and higher rates of hospitalization. For children living in households with incidents of reduced or skipped meals, there is a likelihood of developing diabetes, obesity, hypertension, and other health issues.

According to the US Census, 45,689 individuals are living below FPG within our eight county, rural service area. Many of these impoverished households lack access to affordable, nutritious food. Due to the high cost of housing, utilities, transportation, and healthcare, many low-income families have to make difficult choices that impact their children's wellbeing. Caught between rising prices and tight budgets, one in six Texas families face the difficult choice between using limited funds for food or other needs. Our care boxes provide nutritious food to these families, helping to make their food budgets stretch much further.

Lack of Health/Hygiene products for Infants and Handicapped Children – Children living in low-income households often face risk factors that threaten healthy development. Many of the families served by HCDBM have annual incomes of less than $20,000, with some making less than $10,000 a year. Often these low-income parents have to decide between purchasing food, diapers, or hygiene products. Because we are in our clients' homes on a regular basis, we know this dilemma is one of the biggest challenges they face. For families with infants or handicapped children, purchasing diapers and other healthcare items can put a significant strain on their budget. To save money and stretch supplies, parents may not purchase a sufficient supply of diapers, wipes, or rash creams. Purchasing other health needs such as toothpaste, soap, or laundry detergent may also be neglected. Having access to basic health and hygiene products is vital to combatting and preventing illness and common infections. Good hygiene is essential to a child's overall development, well-being, and school readiness. Health and hygiene products are not covered through government welfare programs, but are included in the care boxes that we provide to our clients.

Effects of poverty on children – Our client surveys and case management work uncover the shame and frustration that parents feel when they must choose between providing their children with basic needs and paying for activities that could enrich their children's lives. These children are more likely to fall 2-3 grade levels behind their peers, drop out of school, engage in risky behavior, and possess unhealthy coping skills. Children growing up in poverty have little or no books to encourage reading skills, and for this reason often struggle academically. All of these factors contribute to a cycle of poverty, impacting families for generations. For these reasons we created our Kingdom Kids Book Club and Stand By Me Student Mentoring programs to help at-risk children break the cycle of poverty, described in further detail below.

b. Project Goals

Project Goals: The project goals for our **Hill Country Kids Program** include:

1. Addressing Childhood Hunger and Food Insecurity. To ensure children living in poverty have a regular supply of food in their homes, poverty-trained Family Mentors (FMs) from our partner churches deliver food boxes (avg. value $220) to the homes of families in need twice a month. That equals 26 home visits per year. Well-trained in poverty-reduction, the FMs understand the dynamics of poverty and can walk alongside the

family. By being in the home, FMs see other issues or needs the family may be experiencing. That information is shared with our case managers who then make appropriate referrals for services. Food care boxes can be personalized to address each family's specific needs. Sugar-free and gluten-free options are available. In the summer, when schools are not in session, children lose access to school-sponsored affordable meal programs. During this time, we make sure that our boxes contain food items that children can easily prepare themselves. Through HCK, children in poverty receive nutritious food to combat hunger and promote healthy development.

2. Dispensing Health/Hygiene Products- Our Hill Country Kids program ensures that families have access to diapers and health/hygiene-related items such as toothpaste, toothbrushes, soap, handwipes, shampoo, and laundry detergent. Receiving a regular supply of diapers and infant care products insures that parents can change diapers regularly to prevent rash and other diseases in their infants or handicapped children. Regular bathing, hand washing, and tooth brushing reduces the spread of common infections and viruses. Having needed health/hygiene products can lead to good physical health and can prevent a myraid of future health issues. Acquiring needed health/hygiene products through HCK is a significant health benefit to children and their struggling families.

3. Encourage reading skills and enrich the lives of children living in poverty- Children receive books and inspirational literature through our Kingdom Kids Book Club, Birthday-in-a-Bag program, and the gifts we provide at Christmas and Easter. Through these programs, children in poverty build their vocabulary, language, and literacy skills, while improving concentration, curiosity, and memory. Having access to books at an early age encourages school readiness and academic success.

4. Encouraging Education Success and Personal Empowerment for At-Risk Youth- Stand By Me (SBM) is a faith-based, community mentoring program that provides at-risk students (K-12th) from generationally low income families, with long-term mentoring relationships. Participation in the program leads to professional life skills development, personal empowerment, and the cultivation of leadership potential. This life changing approach is comprehensive and holistic as it embraces youth development by consolidating and focusing on key areas – socio-emotional learning, leadership skills development, and spiritual development. SBM promotes character development, self-reliance, spirituality, and the development of traditional values such as respect and responsibility through intensive Case Management, Christian Summer Camps, and the Summer Leadership Academy. Children in poverty often think in terms of survival or immediacy rather than long term career planning. We have found that early intervention, such as healthy vibrant relationships, opportunities for educational success, personal empowerment, and positive goal setting, promotes the development of long term thinking skills required to move beyond generational poverty.

c. Individuals Impacted: One in four children in Texas live in poverty. The Hill Country Kids program impacts the lives of over 700 children living in eight rural, underserved counties in the Texas Hill Country. Many of theses children live in large families in remote communities that are miles away from the nearest store. HCK serves a diverse population: working poor families, single parents, grandparents raising their grandchildren, pregnant teens, and children. Since many of these households have annual incomes of less than $20,000, with some living on less than $10,000 a year, their children lack needed food and resources. Children in poverty are more likely to drop out of school, suffer academically (2-3 grade levels behind), engage in risky behavior, possess unhealthy socio-emotional coping skills, underestimate their leadership potential, and lack professional career life skills. These factors are compounded by the rural setting of the Hill Country, where low income families live in isolation due to a lack of public transportation and accessible resources.

d. Expected Results: By focusing on childhood poverty, and implementing strategies to reduce it, the Hill Country Kids Program strengthens families. The overall health of the entire family is addressed through provisions of food, diapers, hygiene products, and access to case management. Families may continue to access our programs for as long as they need. No one is ever denied services. Relief is important, but cannot move families out of poverty by itself. Our Kingdom Kids and Stand By Me Mentoring programs address each child's social, academic, and spiritual goals. Our Stand By Me mentor matches average 48 months in length, giving our students support over several developmental milestones. Our student graduation rate is 99%, with 75% of students having a postgraduation plan.

Direct results of the HCK program can be seen through client responses to our Client Survey. Recent results showed that **88% of our clients believe the programs at HCDBM have improved their family's situation or quality of life.** One client shared, *"Everybody in HCDBM has helped me a lot with my disabled husband and children."* Our programs work together to strengthen the child and their family by reducing negative stress factors, which leads to a more wholesome, stable family environment where each child can reach his/her full potential and break the cycle of generational poverty.

16) Children impacted:

- The **TOTAL** project initiative will impact 741 number of unduplicated children.
- **NFF requested funds** will impact 741 number of unduplicated children.

17) Zip Code/City Council District: (Enter the zip code(s) and the City Council District from which the children are being served for this project)
78006/Boerne Texas

18) Organization's Mission: "To help unite and equip the Texas Hill Country with the food, resources and training necessary to transform our communities and the lives of those in poverty and need through the love and saving grace of Jesus Christ."

19) (For Project being Requested): Funding sources and amounts, pending and committed: Insert as table and total each Pending & Committed columns. REQUIRED: (This section must include the names & dollar amounts of other funding sources & foundations, pending and committed for this specific project. **Application will be declined if the name and dollar amount is not included.**) Rows can be added to table below (if needed).

PROJECT - PENDING	
Funder	**Amount**
Najim Family Fdn	$ 75,000
Cowden Foundation	$ 10,000
	$
	$
	$
Total Pending:	$ 85,000

PROJECT - COMMITTED	
Funder	**Amount**
Valero Benefit for Children	$ 15,000
United Way of Kendall Co	$ 15,000
Roy & Skeeter Davis Family Fdn	$ 1,000
	$
	$
Total Committed:	$ 31,000

20) Other funding sources and amounts, pending and committed not specific to this request: Insert as table and total each Pending & Committed columns. REQUIRED: (This section must include the names & dollar amounts of other funding sources & foundations, pending and committed. **Application will be declined if the name and dollar amount is not included.**) Rows can be added to table below (if needed).

ORGANIZATION - PENDING	
Funder	**Amount**
Anderson Fdn	$ 25,000
Walmart State Grant	$ 50,000
Kendall Co Comm. Ct	$ 25,000
Total Pending:	$ 100,000

ORGANIZATION - COMMITTED	
Funder	**Amount**
Greehey Family Fdn	$ 25,000
Kronkosky Charitable Fdn	$100,000
Stevens Fdn	$ 25,000
Methodist Healthcare	$ 82,840
Leonard Family Fdn	$ 5,000
Total Committed:	$237,840

21) What percentage of your board contributes financially to the organization? 100 %

22) How are board members expected to participate in your organization? (financially and other roles) HCDBM Board of Directors participate on every level. Board of Directors make montary contributions, participate in direct fundraising, serve on committees, and act as ambassadors to the community.

23) Plans to sustain project beyond the term of this request: Since HCDBM has a long-term commitment to helping impoverished families, individuals, and children, we will continue to seek funding to sustain our beneficial programs. Funding from diverse sources insures the sustainability of valuable programs such as our Hill Country Kids Program. These sources include grants, donations, and in-kind contributions. HCDBM is continually searching for best practices in fundraising and is open to new donor opportunities. Besides an aggressive donor relations strategy, HCDBM actively seeks in-kind contributions and hosts one major fundraiser annually to sustain programming. HCDBM contracts with an experienced strategy consultant to assist all current and future planning. HCDBM does not receive or pursue any federal funding.

24) Required documents: Requests without these documents will not be processed. Attach in order listed below. The required documents and application cannot exceed 10 pages in total combined. Numbers 1-3 below may be combined on one page if room permits.

1. Line item budget for project.
2. Project timeline. (one sentence –list the project start date & end date including the year)
3. Project evaluation plan.
4. List of board members with their corporate affiliations.
5. Current Balance Sheet. – **Must list all current assets (cash etc.) and all current liabilities otherwise application will be declined.**
6. Last 12 Month Consolidated Income Statement
   - It is acceptable to use the last fiscal year
   - If not available, submit the last FY Income Statement
7. Annual Budget.

Contact:	Courtney Laverty	**Title:**	Dir. Of Development	**Phone:**	830-755-5200	**E-Mail:**	courtney.laverty@hillcountrydailybread.org	**Date:**	9/13/2017