

# FUNDING APPLICATION

## GENERAL INFORMATION

### Organization Information

<b>Legal Name:</b> Mission Road Developmental Center		<b>Federal Tax ID#:</b> 74-6024405	<b>501(c)(3) Public Charity</b> 509 (a)(1)	
<b>Address:</b> 8706 Mission Road	<b>City:</b> San Antonio	<b>State:</b> TX	<b>Zip Code:</b> 78214	
<b>Website:</b> missionroadministries.org		<b>Fax:</b> (210) 334-6494	<b>United Way Funded:</b> Yes	

### Head Of Organization

<b>Name:</b> Lora Butler	<b>Title:</b> President & Chief Operating Officer
<b>E-Mail Address:</b> lbutler@mrmsat.org	<b>Phone:</b> (210) 334-2437

### Application Contact

<b>Name:</b> Jessica Anderson	<b>Title:</b> Director Grants and Research	<b>E-Mail Address:</b> janderson@mrmsat.org	<b>Phone:</b> (210) 334-2453
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### Previous Najim Funding

Year	Funding \$
2010	\$45,886
2011	\$50,000
2012	\$50,000
2013	\$55,966
2014	\$75,000
2015	\$50,000
2016	\$50,000
2017	\$50,000
2018	\$50,000
<b>Total</b>	<b>\$476,852</b>

**Has the organization applied to the Najim Family Foundation in the past and been declined?**

No

<b>Grant Amount Requested \$:</b>	<b>Total Project Budget \$:</b>	<b>Organization's Annual budget \$:</b>
\$50,000	\$3,018,822	\$17,848,794

### Mission Statement:

MRDC is a community-based, church sponsored organization with a Call from God to minister to persons with intellectual and other developmental disabilities by challenging them to achieve their full potential.

## PROJECT INFORMATION

**Program / Project Title:**

To support the S.O.A.R. & MORE challenge program (\$25,000) and the operating expenses for the Campus Clinic (\$25,000).

**PROJECT TIMELINE****Start Date**

07/01/2019

**End Date**

06/30/2020

**Harvey E. Najim Family Foundation Priorities:**

Disabilities/Special Needs

**Program / Project Description:**

1.) \$25,000 to underwrite S.O.A.R. & MORE:

S.O.A.R. & MORE (Summer Outreach and Recreation) is a valuable and strategic summer break engagement program created and executed by Mission Road at our main campus. The program is a summer camp that caters to children with intellectual and developmental disorders (IDD). The goal of the program is to keep children with IDD engaged in academics, life skills, recreation, arts and crafts, and community service throughout the summer, during holidays, and after school, so that when school is back in session these children do not back track on the progress they made over the course of the school year behaviorally or academically. Monday through Friday for nine weeks during the summer, S.O.A.R. serves up to 42 children who live at Mission Road's campus along with a growing number of children from the community who live at home with their families across San Antonio. We call the children from the San Antonio community our "S.O.A.R. Koalas". This summer we hosted 27 Koalas. There is a serious gap in services for children with IDD and their caregivers during the summer months. With our beautiful campus and built-in activities, such as swimming, games in our air-conditioned gym and on our shaded sports court finished out with a commercial grade shade structure (which was generously funded by The Najim Charitable Foundation!), and activities in our fitness park and olive orchard, we are serving more special-needs children than ever. S.O.A.R. offers a priceless opportunity for these special kids to attend a classic summer camp, which includes fishing, archery, horseback riding, and more. The S.O.A.R. program has proven to be so valuable, we added "& MORE", an abbreviated after-school component, that runs during the school year. The S.O.A.R. & MORE program does not receive State funding. Each year, Mission Road raises the funds necessary to ensure our kids are productive over the summer, and back-to-school ready with good behavior and improved academic skills. We are hopeful that your trustees will be moved to once again support this program with a \$25,000 grant to be used as a matching gift challenge and announced at our annual Shindig fundraising event on Friday, November 15, 2019. At this year's Grand Western Shindig, we expect over 800 guests to come together to help raise critical operating dollars for Mission Road. All proceeds of the matching challenge are restricted and go directly to offset S.O.A.R. expenses. The Najim Charitable Foundation will once again be in the spotlight as a challenge grant participant in the official Shindig invitation, program, logo loop, slideshow, on our website, and on Mission Road Ministries' Facebook page. We hope you will also join us for the evening!

2.) \$25,000 in general operating funds for the campus clinic:

This year, we are requesting general operating support for our on-campus clinic. Our clinic serves children in residence at Mission Road's main campus with a primary diagnosis of intellectual and other developmental disabilities (IDD). We do not turn away children because of difficult medical needs that accompany their IDD diagnosis. The clinic and other specialized staff support the behavioral, dietary, and physical medical needs of our children's program on a daily basis. The clinic also provides training and policies and procedures to all direct care staff as it pertains to medical care. The clinic operates from 5:30 AM-10:00 PM weekdays, has 24-hour weekend service, and provides on-call service. Clinic staff give all medications to resident children daily, and also carry out daily wellness and visual checks covering everything from blood pressure and weight management to temperature checks and wound care. The clinic staff interfaces with school nurses on illness/behavioral problems, makes doctor appointments, oversees the kids getting picked up from school, and take the children to medical appointments to act as medical advocates and to receive care instructions. The clinic dispenses and inventories all medications twice daily and reorders medications as needed. The clinic trains Mission Road staff and clients on everything from sun protection to the side effects of psychotropic medication. This work serves to enable MRDC to eliminate disparities of health within the IDD population, offers educational and preventative measures to avert the development of health issues, provides medical services that address the needs of the medically vulnerable, and addresses the necessary continuum of care for children with IDD. Mission Road employs a full-time Registered Nurse who oversees a staff of five and the medical care provided by the campus clinic. People with IDD have trouble understanding what is going on around them. This dedicated medical care, provided by long-term, well-known employees, provides consistent patient advocacy and helps our children feel secure and confident when receiving medical care. Mission Road's on-campus medical clinic is of the utmost importance to the health, well-being, and safety of our youngest clients--the vast majority of whom cannot yet care for themselves and many of whom have never been properly medically cared for on a consistent basis until reaching Mission Road's safe haven.

#### **Evaluation Plan:**

##### **S.O.A.R. & MORE:**

Academic facilitators review each child's progress at the end of summer and at the end of the school year. The facilitators create reports based on whether or not the kids showed progress in their assigned skill set. Progress is measured based on improvement in the child's skill set, by remaining at the same level, or regressing in skills. We provide 36 hours of summer academic support to community children and 36 hours of summer academic support to our resident children.

##### **Clinic:**

Keeping the clinic staffed and providing 24-hour on-call support 365 days a year to provide services. Continuing routine medical training provided by clinic staff to MRDC's 200 direct care employees annually. Training includes: sun protection, psychotropic medication, CPR, self-administration of medications, proper medical documentation/case notes, etc. MRDC's direct care staff logs 10,000 training hours annually. Exceptional medical care and coordination of care for 40+ adolescent residents.

#### **Plans to sustain project beyond the term of this request:**

S.O.A.R. & More is annually funded through the Help a Kid S.O.A.R. challenge at Shindig. We continue to apply for grants if the goal is not met at Shindig. However, presenting the challenge at the event gives many attendees incentive to donate that night. The Najim Charitable Foundation, the Saint Susie Charitable Foundation, The Greehey Family Foundation, and the H-E-B Tournament of Champions have provided cornerstone funding for the challenge for many years.

Regarding the clinic, we received \$25,000 in funding from The Najim Charitable Foundation last year, and we hope to have these funds renewed this year. This year, we have also applied to Baptist Health Foundation for \$25,000 to specifically fund the clinic.

#### **Children Impacted:**

**How many unduplicated children will the TOTAL PROJECT INITIATIVE impact?**

76

**How many unduplicated children will NFF REQUESTED FUNDS impact?**

76

**Please provide the percentage of each group below that will be served by the project in which funds are being requested. Do not leave any area blank. If that specific group will not be served, include zero. The percentage should total 100%.**

<b>A. Population Served Age</b>		<b>B. Population Served Ethnicity</b>	
Infants (0-5)	0%	African American	28%
Children (6-13)	40%	Asian American	0%
Young Adults (14-18)	60%	Caucasian	42%
<b>TOTAL:</b>	<b>100%</b>	Hispanic/Latino	27%
		Native American	0%
		Other and Define	3%
		<b>TOTAL:</b>	<b>100%</b>

**City Council District for Which Children are Being Served:**

District3

**Line item Budget:**

<b>Line Item Description</b>	<b>Total Project Funds Allocation</b>	<b>Najim Funds Allocation</b>
Salaries	\$1,319,541	\$0
Payroll Taxes	\$104,779	\$0
Workers Comp Insurance	\$8,408	\$0
Employer Retirement - Contributions	\$16,761	\$0
Employee Retirement - Admin Fees	\$2,254	\$0
Employee Insurance Benefits	\$71,568	\$0
Other Employee Benefits	\$9,540	\$0
Corporate Insurance	\$22,937	\$0
IT Support Services	\$8,775	\$0
Professional Fees - Other	\$10,000	\$0
Professional Fees - Related Agency Programs	\$15,000	\$0
Professional Fees - Program Related	\$19,320	\$0
Training - Children (S.O.AR. & MORE)	\$51,950	\$25,000
Supplies - All Other	\$44,040	\$0
Telephone	\$8,040	\$0
Postage	\$1,200	\$0
Utilities	\$51,780	\$0
Occupancy	\$36,120	\$0
Equipment Rental & Maintenance	\$600	\$0
Publications and Printing	\$150	\$0
Transportation	\$13,680	\$0

Membership Dues	\$240	\$0
Assistance to Kids (Clothes, Meds, Gifts)	\$13,945	\$0
Miscellaneous	\$480	\$0
FBI Fingerprint Checks	\$2,580	\$0
Campus Clinic (Medical Support)	\$326,727	\$25,000
Campus Maintenance	\$80,965	\$0
Staff Training	\$25,354	\$0
Pool & Pavillion	\$19,829	\$0
Chaplain	\$20,000	\$0
Kitchen	\$180,528	\$0
Laundry	\$59,436	\$0
Management Fee	\$352,295	\$0
Maintenance Reserve	\$120,000	\$0
<b>TOTAL:</b>	<b>\$3,018,822</b>	<b>\$50,000</b>

## OTHER FUNDING RESOURCES

**For Project being Requested: Funding sources and amounts, pending and committed.**

### PROJECT - PENDING

Funder Name	Amount Requested
Valero	\$50,000
The Najim Family Foundation	\$50,000
St. Susie Charitable Foundation	\$10,000
<b>TOTAL:</b>	<b>\$110,000</b>

### PROJECT - COMMITTED

Funder Name	Amount Requested
H-E-B Tournament of Champions	\$35,000
Greehey Family Foundation	\$10,000
San Antonio Area Foundation High School Completion Fund	\$10,000
Texas Cavaliers Foundation	\$5,000
<b>TOTAL:</b>	<b>\$60,000</b>

**Other funding sources and amounts, pending and committed not specific to this request.**

### ALL OTHER ORGANIZATION REQUESTS - PENDING

Funder Name	Amount Requested
Baptist Health Foundation of San Antonio	\$125,000
Carl & Marie Anderson Foundation	\$20,000
St. Mark's Episcopal Church	\$5,000
St. Luke's Lutheran Healthcare Ministries	\$2,000
<b>TOTAL:</b>	<b>\$152,000</b>

**ALL OTHER ORGANIZATION REQUESTS - COMMITTED**

<b>Funder Name</b>	<b>Amount Requested</b>
Greehey Family Foundation	\$50,000
USAA	\$25,000
Koehler Foundation	\$10,000
First Presbyterian Church	\$10,000
Faye L. & William L. Cowden Foundation	\$7,500
<b>TOTAL:</b>	<b>\$102,500</b>

**BOARD OF DIRECTORS**

**What percentage of your board contributes financially to the organization?**

100%

**If Board giving is not at 100%, please explain why?**

**How are board members expected to participate in your organization?**

All board members are expected to personally contribute to our Annual Fund campaign. In addition to this financial commitment, they are asked to call five donors annually to personally thank them for their gifts and invite them to tour; to support Shindig as underwriters, table sponsors, auction donors, or participants; to attend all board meetings and to sit on two working sub-committees. Through this subcommittee work, the board members nominate future board members and oversee fundraising and public relations, the endowment, finances, legislative visits, and program planning.

**LIST OF BOARD DIRECTORS**

<b>Name &amp; Office Held</b>	<b>Corporate Affiliation</b>
Joe Van Horn, Chairman, MRDC Board	VP-Risk Management and Trading , Valero Energy Corp.
Jim Daniell, Vice Chairman, MRDC Board	Owner, JD Properties
Ed Moore, Secretary & Treasurer, MRDC Board	Retired, Southwest Research Institute
Diana Stumberg, MRDC Board	Trustee, Stumberg Interests Ltd.
Bruce Weilbacher, MRDC Board	Partner, Weilbacher and Associates

**Signature**

Lora Butler