

# FUNDING APPLICATION

## GENERAL INFORMATION

### Organization Information

<b>Legal Name:</b> House of Neighborly Service		<b>Federal Tax ID#:</b> 74-1153442		<b>501(c)(3) Public Charity</b> 509 (a)(2)	
<b>Address:</b> 407 N. Calaveras		<b>City:</b> San Antonio		<b>State:</b> TX	
				<b>Zip Code:</b> 78207	
<b>Website:</b> www.hnstoday.org		<b>Fax:</b> (210) 434-2301		<b>United Way Funded:</b> No	

### Head Of Organization

<b>Name:</b> Sandra A. Morales		<b>Title:</b> Executive Director	
<b>E-Mail Address:</b> executive.director@hns-tx.org		<b>Phone:</b> (210) 314-2940	

### Application Contact

<b>Name:</b> Alyssa Gooch		<b>Title:</b> Development Director		<b>E-Mail Address:</b> alyssa.gooch@hns-tx.org		<b>Phone:</b> (210) 314-2936	
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### Previous Najim Funding

Year	Funding \$
2011	\$25,000
2012	\$30,000
2013	\$35,000
2014	\$33,000
2015	\$50,000
2016	\$45,000
2017	\$45,000
<b>Total</b>	<b>\$263,000</b>

### Has the organization applied to the Najim Family Foundation in the past and been declined?

No

<b>Grant Amount Requested \$:</b>	<b>Total Project Budget \$:</b>	<b>Organization's Annual budget \$:</b>
\$57,420	\$178,060	\$480,750

### Mission Statement:

Our mission is to provide opportunities which encourage, educate, and empower San Antonio's Westside community.

## PROJECT INFORMATION

### Program / Project Title:

To support Kid's Place Scholarship Assistance for at-risk children on the Westside of San Antonio and assist with program expansion with the salary for a new AmeriCorp Vista position (\$7,500).

### Harvey E. Najim Family Foundation Priorities:

**Program / Project Description:**

We invite the Najim Family Foundation to continue your investment in scholarships for our Kid's Place Child Development and Treatment Center. \$49,920 of our request will cover the full-tuition scholarships we provide for children enrolled in our Respite Program. We also invite you to invest in our program growth by funding an AmeriCorps VISTA position, which will only cost \$7,500.

We have one very tragic update to share. Our Child Psychologist, Dr. Josie Arredondo-Holden, passed away in June of this year. She dedicated over 15 years to the children of the Westside. In her memory, we will be naming our scholarships the Dr. Josie Memorial Scholarship Fund. In this way, she will continue to bless the children she so adored. Josh Mireles, who worked under Dr. Josie, will be stepping into the role of overseeing our mental health support for Kid's Place students.

Dr. Josie helped design our Respite Program, which promotes resiliency for children whose parents who are experiencing "toxic" levels of stress and/or depression. Respite children are enrolled in our center 5 days a week at no charge. As part of our intake process we assess not only the child's level of developmental functioning, but also the level of stress in the family and the parent's reported level of depression. It is a central and critical part of HNS's efforts to prevent the abuse and neglect of young children residing in extremely high-risk families. While depression is being recognized more frequently, it is unusual that much consideration is given to the potential adverse consequences to young children who have a parent who is seriously depressed. However, these consequences are potentially as serious as child abuse resulting from the more high profile risks.

Focusing on the family rather than just on the child is critical in order to produce positive results. Helping the parent become a co-facilitator (Good Enough Parent) in the process is an important component of this approach. Successful classroom interventions can and should be taught to the family so they can be applied at home. Individualized intervention plans are created by our Mental Health Specialist for the Respite children enrolled in Kid's Place and trained staff members provide therapeutic interventions based on these plans. These are carried out individually in the Kid's Place classroom and in small group sessions for one hour 4 times per week. Home visits from Parent Educators provide parents the opportunity to implement the classroom interventions in the home.

It is important to identify those children in our Westside community who are "at risk" because of the adversities they face. Poverty, family dysfunction, violence, substance abuse, and chronic illness are among the hazards - especially in the zip codes we serve (78207, 78228 and 78237) where the rates are highest in these categories. The high levels of stress experienced by children growing up in these "special needs" families frequently reach "toxic" levels that can adversely impact the development of the brain. The resulting "brain impairment" in these young children can and often does contribute to emotional and behavioral problems, as well as learning difficulties when they enter school. There are few, if any other child development centers in the area that even accept "special needs" children. We receive many referrals from other centers.

In addition to our incredible staff, we engage the Harry Jersig Speech-Language-Hearing Center from Our Lady of the Lake University through a Memorandum of Understanding to provide free language screenings, speech/language evaluations, and therapy for any child enrolled in Kid's Place. Speech and language deficits are an early indicator of a potential "special needs" child.

This year, we hired a Social Worker and Family Support Specialist. We are eager to continue growing our capacity to better serve the needs of Westside children. Towards this goal, we are developing a literacy intervention called "Libritos con Abuelitos." We will recruit volunteers from our Senior Health program to read with Kid's Place students for 20 minutes twice a week. These interactions will imitate parent-child reading time that many lower-income students do not get at home. Our Family Support Specialist will educate parents and encourage more reading at home. At launch, this program will serve Kid's Place students. Soon, we will expand to serve a wider net of children aged 18-months to 5 years living in our Westside community.

"Libritos con Abuelitos" is part of a larger strategy to integrate our programs that serve Westside residents across the lifespan. We currently organize monthly activities with our seniors and Kid's Place students, such as arts and crafts. These intergenerational activities have many proven benefits for children such as improved motor and cognitive skills, as well as higher social and emotional competencies including empathy, patience, and problem-solving.

The AmeriCorps VISTA funded by NFF will oversee the development of this program, as well as other capacity building initiatives. We will be partnering with the Literacy Coalition of Central Texas to host this VISTA. He/she will work under the supervision of our Development Director to continue growing our list of community partners, program funders, as well as to recruit and manage volunteers. This position is an exciting way for us to continue expanding our services and fill gaps. We are honored for this opportunity to transform the lives of even more children in our Westside.

**Evaluation Plan:**

Data is collected at intake and at six-month intervals while the child and family remain in the program. Results are evaluated by our Mental Health Specialist, who assesses progress and revises treatment plans. We use the following tools:

For the child:

1. Ages and Stages Questionnaire-Social Emotional 2 (ASQ-SE2): Measures social/emotional development of the child.
2. Behavior Rating Inventory of Executive Functioning-Preschool Version (BRIEF-P): Measures executive functioning processes of a child.
3. HNS Child Self-Regulation Scale: Measures the level of self-regulation of the child

For the parent:

1. Center for Epidemiological Studies Depression Scale-Revised (CESD-R): Measures depression level of the parent
2. Parenting Stress Index-4: Measures stress level of the parent.

For "Libritos con Abuelitos," we will also measure reading improvement and will regularly seek feedback from our volunteers.

**Plans to sustain project beyond the term of this request:**

With the addition of a Development Director this year, we are establishing many new partnerships. We were invited to apply for the first time for Kid's Place funding from HEB and the Gordon Hartman Family Foundation. We also doubled the dollars raised for our Back to School Drive, leaving an extra \$2,000 for Kid's Place classroom supplies. In addition to the committed funders listed below, we allocate funds from individual donor contributions and program fees to our scholarship fund.

**Children Impacted:**

<b>How many unduplicated children will the TOTAL PROJECT INITIATIVE impact?</b>	<b>How many unduplicated children will NFF REQUESTED FUNDS impact?</b>
50	50

**Please provide the percentage of each group below that will be served by the project in which funds are being requested. Do not leave any area blank. If that specific group will not be served, include zero. The percentage should total 100%.**

<b>A. Population Served Age</b>		<b>B. Population Served Ethnicity</b>	
Infants (0-5)	100%	African American	0%
Children (6-13)	0%	Asian American	0%
Young Adults (14-18)	0%	Caucasian	0%
<b>TOTAL:</b>	<b>100%</b>	Hispanic/Latino	100%

Native American	0%
Other and Define	0%
<b>TOTAL:</b>	<b>100%</b>

**City Council District for Which Children are Being Served:**

District5

**Line item Budget:**

Line Item Description	Total Project Funds Allocation	Najim Funds Allocation
Half tuition scholarships for children whose parents earn less than \$25,000	\$120,640	\$0
Full tuition scholarhsips for children in Respite Program	\$49,920	\$49,920
AmeriCorps VISTA position	\$7,500	\$7,500
<b>TOTAL:</b>	<b>\$178,060</b>	<b>\$57,420</b>

**OTHER FUNDING RESOURCES**

**For Project being Requested: Funding sources and amounts, pending and committed.**

**PROJECT - PENDING**

Funder Name	Amount Requested
Dixie Wenger Foundation	\$10,000
First Presbyterian Church	\$25,000
Gordon Hartman Family Foundation	\$10,000
Najim Family Foundation	\$57,420
HEB	\$15,000
<b>TOTAL:</b>	<b>\$117,420</b>

**PROJECT - COMMITTED**

Funder Name	Amount Requested
Greehey Charitable Foundation	\$10,000
Cowden Charitable Foundation	\$10,000
Texas Cavaliers Charitable Foundation	\$5,000
Jackpot Bingo	\$17,000
Birdies for Charity	\$6,000
<b>TOTAL:</b>	<b>\$48,000</b>

**Other funding sources and amounts, pending and committed not specific to this request.**

**ALL OTHER ORGANIZATION REQUESTS - PENDING**

Funder Name	Amount Requested
Carl C Anderson and Marie Jo Anderson Charitable Foundation	\$10,000
Saint Susie Charitable Foundation	\$10,000
San Antonio Area Foundation	\$20,000
Impact San Antonio	\$100,000

USAA	\$4,500
Baptist Health Foundation	\$7,200
<b>TOTAL:</b>	<b>\$151,700</b>

**ALL OTHER ORGANIZATION REQUESTS - COMMITTED**

<b>Funder Name</b>	<b>Amount Requested</b>
DDM	\$50,000
Mays Family Foundation	\$10,000
<b>TOTAL:</b>	<b>\$60,000</b>

**BOARD OF DIRECTORS**

**What percentage of your board contributes financially to the organization?**  
100%

**If Board giving is not at 100%, please explain why?**

**How are board members expected to participate in your organization?**  
HNS board members volunteer their time at our weekly Thrift Store, building projects, coordinating events, Community Thanksgiving Dinner and fundraisers. Board members also help financially by either personally donating money or bringing in other funding sources (donors, sponsors, in-kind etc.).

**LIST OF BOARD DIRECTORS**

<b>Name &amp; Office Held</b>	<b>Corporate Affiliation</b>
Brian Kirk, President	IT, Randolph AFB
Becky Alvarez, Secretary	Retired, SAISD Retired Teachers Association
Olivia Valdez, Treasurer	Geriatric Psychiatrist, State Hospital
Lenna Baxter, Fundraising Chair	Retired, former CEO at Boysville
Susan Kirk, Member	President of Presbyterian Ladies Auxiliary
Rosemary Engstrom, Member	Retired, former Admin Asstnt at First Presbyterian Church
Sandy Rivera, Member	Retired, former teacher at South San ISD
Sarah Ramos, Member	College Advising Corps at Trinity University
Julie Kirk, Member	Dental Asstnt, US Army
Rich Lounsbery, Member	Pastor, LA Heights Presbyterian Church
Eddie Heinemeier, Designated Member	Jackpot Bingo

**PROJECT TIMELINE**

<b>Start Date</b>	<b>End Date</b>
01/01/2019	12/31/2019