

# FUNDING APPLICATION

## GENERAL INFORMATION

### Organization Information

<b>Legal Name:</b> House of Neighborly Service		<b>Federal Tax ID#:</b> 74-1153442		<b>501(c)(3) Public Charity</b> 509 (a)(2)	
<b>Address:</b> 407 N. Calaveras	<b>City:</b> San Antonio	<b>State:</b> TX		<b>Zip Code:</b> 78207	
<b>Website:</b> www.hnstoday.org		<b>Fax:</b> (210) 314-2940		<b>United Way Funded:</b> No	

<b>Fiscal Year:</b> January 01 to December 31
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### Head Of Organization

<b>Name:</b> Sandra A. Morales	<b>Title:</b> Executive Director
<b>E-Mail Address:</b> executive.director@hns-tx.org	<b>Phone:</b> (210) 314-2940

### Application Contact

<b>Name:</b> Susan Albert	<b>Title:</b> Development Director	<b>E-Mail Address:</b> executive.director@hns-tx.org	<b>Phone:</b> (210) 314-2940
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### Previous Najim Funding

Year	Funding \$
2011	\$25,000
2012	\$30,000
2013	\$35,000
2014	\$33,000
2015	\$50,000
2016	\$45,000
2017	\$45,000
2018	\$57,420
2019	\$60,000
<b>Total</b>	<b>\$380,420</b>

<b>Has the organization applied to the Najim Family Foundation in the past and been declined?</b> No
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<b>Grant Amount Requested \$:</b> \$74,610	<b>Total Project Budget \$:</b> \$279,392	<b>Organization's Annual budget \$:</b> \$780,020
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<b>Mission Statement:</b> Our mission is to provide opportunities which encourage, educate, and empower San Antonio's Westside community.
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## PROJECT INFORMATION

### Program / Project Title:

To support Scholarships for Kid's Place Childcare and Peace Pals After School Program.

### PROJECT TIMELINE

#### Start Date

01/01/2021

#### End Date

12/31/2021

### Harvey E. Najim Family Foundation Priorities:

Child Abuse & Child Neglect

### Program / Project Description:

We are grateful for the generous support we have received from the Najim Charitable Foundation to support our programs serving children in our Westside community.

The current year has upended many of our plans as we find our organization responding to different, complex, and increasing needs. While we continue to serve our community, we have a delayed date for the completion of our capital campaign renovations. Currently we must focus on keeping our clients safe and helping them respond to new challenges.

Our request is for funding that will help us weather the current pandemic with uninterrupted service to the children in our community. We request funding to assist with the following: tuition for Kid's Place childcare for children whose families cannot pay our full fee, funding to provide Respite scholarships to children whose family environments and finances indicate a great need for our services to be provided free of charge, funds to insure our facilities and the homes of our children remain safe, and the ability to virtually access educational and engaging programming to supplement and replace the "in-person" field trips we would otherwise provide to children enrolled in Peace Pals, our after-school program.

Our Kid's Place Development Center serves children aged 18 months to 5 years of age. We are one of a few childcare centers in the area equipped to provide therapeutic interventions for children and families with special needs. We partner with the Harry Jersig Speech and Hearing Center, we offer speech and hearing evaluations, screening, and intensive behavioral coaching at no cost to families. We work to alleviate any barriers to success and work to make our children ready to enter the school system, prepared to reach their potential.

Peace Pals serves children aged 5-12 and was added to our programs in Fall of 2019. As an after-school program, Peace Pals not only offers a safe place for children to learn and engage in activities not easily accessed at home, we also provide a meal each day they are with us, and also distribute supplemental food boxes for their families. This free program serves children from households with the greatest needs. We are currently operating according to all health guidelines.

The primary zip codes we serve - 78207, 78228, and 78237- consistently have the highest rates of child abuse and neglect in San Antonio. Currently, 85 percent of the families we serve through Kid's Place and Peace Pals earn less than \$15,000 a year and face myriad barriers compounded by the rise in unemployment due to Covid-19. Our Hispanic community also experiences a higher rate of death from Covid-19. Rates for child abuse and neglect are higher than the averages for Bexar County and Texas. Mental health indicators show high levels of depression. These conditions have a deep impact on the young children we serve.

Our community has been on the wrong side of the digital divide and this barrier prevents our children from full participation in online school or other virtual activities. This can create a learning and development gap that will negatively affect our already vulnerable children.

Throughout this time, we have not considered suspending program delivery. We are committed to our history of our 100 years of service to the community and have focused on finding ways to keep the children we serve and their families safe, healthy, and empowered to deal with the new reality they face.

Our operations have called for significant changes to program delivery:

- o Slowly increasing enrollment to meet mandated enrollment caps for our Kid's Place Child Development Center
- o Transforming our free Peace Pals after school program to a Wi-Fi enabled learning center for students to access for homework and activities
- o Providing food boxes to Peace Pals student families who are experiencing additional financial stress due to under- or unemployment
- o Purchasing the cleaning and PPE supplies and services needed to keep our program spaces safe for staff and children
- o Obtaining new technology, software and hardware to allow for a pivot to non-contact virtual engagement whenever possible
- o Incurring additional costs associated with staff working off-site whenever possible
- o Providing cleaning supplies to the families of our children so that they may keep their home environment safe. These supplies are often expensive and can, at time, be hard for them to access.
- o Accessing virtual activities and programs, many with fees, that can replace the actual field trips our Peace Pals students would be taking. These activities and programs include the arts, science, history and other enrichment content.

Our Kid's Place and Peace Pal programs still adhere to the rigorous testing and evaluation standards we have in place. Our goal is to continue the level of consistent, quality program delivery, regardless of the current situation. Further development of our evaluation protocols and data collection have been a priority so that we may better understand and respond to our children's needs.

As we view the rest of 2020, on into 2021, we see that the many adjustments we are making will yield powerful and lasting strategies, our renovations will be completed, and our uninterrupted service will keep our children on the path to achievement.

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**Evaluation Plan:**

Kid's Place data is collected at intake and six-month intervals; results are evaluated by our Early Intervention Coordinator who oversees the Respite Program, meeting with and assessing referred families. Assessments are done at entry, during and before leaving program.

For child:

1. Ages and Stages Questionnaire-Social Emotional 2 (ASQ-SE2): Measures social/emotional development
2. Behavior Rating Inventory of Executive Functioning-Preschool Version (BRIEF-P): Measures executive functioning processes
3. Daily Executive Functioning Scale: Developed in-house to track daily executive function

For parent:

1. Center for Epidemiological Studies Depression Scale-Revised (CESD-R): Measures depression level
2. Parenting Stress Index-4: Measures stress level

For Peace Pals - data is collected twice yearly; September pretest, May post-test.

Children receive the Development Assets Profile (DAP): Measuring internal strengths and external supports, growth in key areas over time; it's a reliable and valid assessment of the strengths, supports, social and emotional factors essential for success in school and life.

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**Plans to sustain project beyond the term of this request:**

Kid's Place is funded through a diversity of partnerships, including the H-E-B Tournament of Champions, Valero Champions fore Charity, H-E-B Pubic Affairs Department, Sundt Foundation, funds allocated from General Operating grants and individual donations and generous in-kind donations of supplies and food. We also fund the program through tuition fees but have seen a sharp reduction in earned revenue that we will not recover this fiscal year. Kid's Place is funded by the sources above but is a free program and all the more dependent on contributions.

**Children Impacted:**

<b>How many unduplicated children will the TOTAL PROJECT INITIATIVE impact?</b>	<b>How many unduplicated children will NFF REQUESTED FUNDS impact?</b>
100	44

**Please provide the percentage of each group below that will be served by the project in which funds are being requested. Do not leave any area blank. If that specific group will not be served, include zero. The percentage should total 100%.**

<b>A. Population Served Age</b>		<b>B. Population Served Ethnicity</b>	
Infants (0-5)	60%	African American	0%
Children (6-13)	40%	Asian American	0%
Young Adults (14-18)	0%	Caucasian	0%
<b>TOTAL:</b>	<b>100%</b>	Hispanic/Latino	100%
		Native American	0%
		Other and Define	0%
		<b>TOTAL:</b>	<b>100%</b>

**City Council District for Which Children are Being Served:**

District5

**Line item Budget:**

<b>Line Item Description</b>	<b>Total Project Funds Allocation</b>	<b>Najim Funds Allocation</b>
Half tuition scholarships for families who earn under \$25,000	\$88,320	\$46,080
Full tuition scholarships for children in Respite Program	\$38,400	\$15,280
Virtual Activity Fees	\$3,000	\$1,000
Light Meals (Peace Pals)	\$6,000	\$3,000
Program/Activity Supplies (Peace Pals)	\$4,000	\$1,250
Background Checks (volunteers for Peace Pals)	\$1,000	\$500
Sanitation supplies for Peace Pals & Kid's Place Facilities	\$5,000	\$3,000
Sanitation supplies for Peace Pals & Kid's Place families	\$5,000	\$2,500
Food boxes for Peace Pals families	\$2,500	\$1,250
New Equip/Software	\$4,000	\$750
Office Supplies	\$700	\$0

Utilities for Peace Pals and Kid's Place	\$7,100	\$0
Salaries and Benefits	\$114,372	\$0
<b>TOTAL:</b>	<b>\$279,392</b>	<b>\$74,610</b>

## **OTHER FUNDING RESOURCES**

**For Project being Requested: Funding sources and amounts, pending and committed.**

### **PROJECT - PENDING**

<b>Funder Name</b>	<b>Amount Requested</b>
Woods Foundation	\$5,000
Dixie Starnes Wenger Foundation	\$10,000
San Antonio Junior Forum	\$2,500
Bexar County Covid-19 Funding	\$30,000
Alice Kleberg Reynolds	\$15,000
Hannah Foundation	\$5,000
<b>TOTAL:</b>	<b>\$67,500</b>

### **PROJECT - COMMITTED**

<b>Funder Name</b>	<b>Amount Requested</b>
Valero Champions For Charity	\$35,000
HEB Tournament of Champions	\$5,000
Church Contributions (Peace Pals)	\$10,000
Individual Contributions (Peace Pals)	\$22,000
Sundt Foundation	\$3,400
General Operating Funds	\$40,000
Anderson Foundation	\$10,000
Amini Foundation	\$10,000
Blue Cross Blue Shield of Texas	\$10,000
Dalkowitx Foundation	\$10,000
<b>TOTAL:</b>	<b>\$155,400</b>

**Other funding sources and amounts, pending and committed not specific to this request.**

### **ALL OTHER ORGANIZATION REQUESTS - PENDING**

<b>Funder Name</b>	<b>Amount Requested</b>
Robert D. and Alma Moreton Foundation	\$10,000
Flohr Family Foundation	\$5,000
Phyllis L. Schoener	\$7,500
Milton Hicks Wood & Helen Gibbs Wood Chart Trst	\$5,000
Garland D. Rhoads	\$2,000
Marcia and Otto Koehler	\$15,000
Crystelle Waggoner	\$5,000
Helen Gertrude Sparks Charitable Trust	\$5,000

<b>TOTAL:</b>	<b>\$54,500</b>
<b>ALL OTHER ORGANIZATION REQUESTS - COMMITTED</b>	
<b>Funder Name</b>	<b>Amount Requested</b>
DDM Foundation	\$65,000
Anderson Foundation	\$20,000
H.E. Butt Foundation	\$75,000
San Antonio Area Foundation Covid Relief	\$25,000
Individuals	\$40,000
	\$0
	\$0
	\$0
	\$0
	\$0
<b>TOTAL:</b>	<b>\$225,000</b>

**BOARD OF DIRECTORS**

**What percentage of your board contributes financially to the organization?**  
 100%

**If Board giving is not at 100%, please explain why?**

**How are board members expected to participate in your organization?**  
 HNS board members volunteer their time at our weekly Thrift Store, building projects, coordinating events, Community Thanksgiving Dinner and fundraisers. Board members also help financially by either personally donating money or bringing in other funding sources (donors, sponsors, in-kind etc.).

**LIST OF BOARD DIRECTORS**

<b>Name &amp; Office Held</b>	<b>Corporate Affiliation</b>
Brian Kirk, Immediate Past President	IT, Randolph AFB
Becky Alvarez, Secretary	Retired, SAISD Retired Teachers Association
Olivia Valdez, Treasurer	Geriatric Psychiatrist, State Hospital
Lenna Baxter, Fundraising Chair	Retired, former CEO at Boysville
Sarah Ramos, President	College Advising Corps at Trinity University
Rich Lounsbury, Member	Pastor, LA Heights Presbyterian Church
Eddie Heinemeier, Designated Member	Jackpot Bingo
Laura Johnstone	Volunteer

**Signature**  
 Sandra A. Morales