

FUNDING APPLICATION

GENERAL INFORMATION

Organization Information

Legal Name: Open Trail Ranch Inc.		Federal Tax ID#: 38-3875160		501(c)(3) Public Charity 509 (a)(1)	
Address: 28710 Boerne Stage Rd		City: Boerne		State: TX	
				Zip Code: 78006	
Website: www.opentrailranch.org		Fax: (210) 373-6452		United Way Funded: No	

Head Of Organization

Name: Kate Vasquez		Title: Executive Director/Founder	
E-Mail Address: kate@opentrailranch.org		Phone: (210) 373-6452	

Application Contact

Name: Kate Vasquez	Title: Executive Director	E-Mail Address: kate@opentrailranch.org	Phone: (210) 367-8248
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Has the organization applied to the Najim Family Foundation in the past and been declined?

No

Grant Amount Requested \$:	Total Project Budget \$:	Organization's Annual budget \$:
\$15,000	\$88,568	\$217,430

Mission Statement:

Our Therapeutic Horsemanship programs help those with special needs of all kinds reach their highest potential, gain self confidence and self esteem, through equine-oriented activities and therapies.

PROJECT INFORMATION

Program / Project Title:

To support the Covered Arena Project which will fully cover an existing outdoor arena and wheelchair ramp for riders with physical and intellectual disabilities.

PROJECT TIMELINE

Start Date	End Date
12/01/2019	12/31/2019

Harvey E. Najim Family Foundation Priorities:

Disabilities/Special Needs

Program / Project Description:

In our arena, we currently offer three types of programs, Therapeutic Horsemanship, Hippotherapy and Interactive Vaulting. OTR serves approximately 60 children and adults each week, primarily ages 2-30, with 56.34% of riders being 18 or under. In September, the addition of a new program will allow us to register 15-20 new special needs riders ranging in ages 5-18 years old. We welcome participants of all ages but, 90.14% of OTR's riders are 25 or younger and have diagnoses such as Autism Spectrum Disorder, Cerebral Palsy, Learning Disabilities, Anxiety, Down Syndrome, Intellectual Disabilities, ADHD, Amputee, Blindness, Deafness and many more. We also work with those who have been through trauma, neglect, bullying or the foster care system. We recognize that the key to success for our riders is being consistent in their classes and therapies. Most cancellations at our facility are due to rain and it is not only detrimental to our participant's progress, but also causes damage to our arena by washing away all of the sand necessary for safe horse and volunteer footing. Even after the rain has stopped, riding operations can continue to be closed down for several days due to a wet arena. The arena sand must be completely dry to be safe for our riders, volunteers and horses. This project would not only allow us to continue operations in the rain, but will also completely eliminate "dry time" for the arena.

Due to the heat, many of our medically sensitive riders must take time off during the summer months resulting in a disruption of their progress. The Covered Arena Project will ensure that our participants, who suffer from light and heat sensitivities have a safe and covered area to conduct their weekly sessions year round. Additionally, the specially trained therapy horses at Open T.R.A.I.L. Ranch also need a safe, shaded and dry environment during the rainy and summer months to exercise and comfortably rest with their herd. We believe that the Covered Arena Project will be instrumental in the consistency of our services rain or shine for every rider we serve in our community.

The cover would be 70' x 120' x 16'-8" to fully cover one of our existing outdoor arenas and a wheelchair mounting ramp. When choosing a project for this year, we thought long and hard about a project that would benefit every single rider, volunteer, staff member and equine in our organization. This cover will be a momentous asset to our therapy programs and facility long term, benefiting hundreds of participants over the years who seek our life changing services.

Evaluation Plan:

From January through December of 2018, 371 riding lessons were cancelled due to inclement weather. Additionally, as of March 2019, 190 riding lessons have already been cancelled due to weather. After the completion of the Covered Arena Project, we will be able to easily track and measure quantitative data in regards to weather cancellations. We can evaluate on a monthly/quarterly basis and a year-to-date method on how the cover has impacted operations.

Plans to sustain project beyond the term of this request:

We have been fundraising as an organization and will continue to do so with another fundraiser this July. We are also seeking additional funding from other foundations/grants in an effort to raise all funds necessary for total completion of the project at the end of this year. Once the project has been completed, the cover will require little to no maintenance expenses and will be fully insured.

Children Impacted:

How many unduplicated children will the TOTAL PROJECT INITIATIVE impact?	How many unduplicated children will NFF REQUESTED FUNDS impact?
60	60

Please provide the percentage of each group below that will be served by the project in which funds are being requested. Do not leave any area blank. If that specific group will not be served, include zero. The percentage should total 100%.

A. Population Served Age		B. Population Served Ethnicity	
Infants (0-5)	3%	African American	0%
Children (6-13)	62%	Asian American	5%
Young Adults (14-18)	35%	Caucasian	67%

TOTAL:	100%	Hispanic/Latino	17%
		Native American	3%
		Other and Define	8%
		TOTAL:	100%

City Council District for Which Children are Being Served:

District6, Outside San Antonio

Counties applicant is in:

Bexar, Kendall, Medina

Line item Budget:

Line Item Description	Total Project Funds Allocation	Najim Funds Allocation
Covered Arena - Building size: 70' x 120' x 16'-8" Double Slope 1:12	\$88,568	\$15,000
TOTAL:	\$88,568	\$15,000

OTHER FUNDING RESOURCES

For Project being Requested: Funding sources and amounts, pending and committed.

PROJECT - PENDING

Funder Name	Amount Requested
GVTC Foundation	\$5,000
Valero Benefit For Children	\$10,000
TOTAL:	\$15,000

PROJECT - COMMITTED

Funder Name	Amount Requested
The Judy Calder Foundation	\$10,000
TOTAL:	\$10,000

Other funding sources and amounts, pending and committed not specific to this request.

ALL OTHER ORGANIZATION REQUESTS - PENDING

Funder Name	Amount Requested
Subaru Share The Love Event (This is the 4th year we have been chosen at the recipient, averaging \$40,000+ per year raised for our programs.)	\$40,000
TOTAL:	\$40,000

ALL OTHER ORGANIZATION REQUESTS - COMMITTED

Funder Name	Amount Requested
Wheelers Big Win Fundraiser	\$5,000
Fiesta Medal Fundraiser	\$3,000
Subaru Share The Love 2018 (extra funds saved for arena cover project)	\$5,000
TOTAL:	\$13,000

BOARD OF DIRECTORS

What percentage of your board contributes financially to the organization?

100%

If Board giving is not at 100%, please explain why?

n/a

How are board members expected to participate in your organization?

OTR's board members are expected to uphold and further Open T.R.A.I.L.'s mission by advocating for us in their line of work and social communities, while also carrying out their duties required by their listed position. Board members are expected to attend regular board meetings and assist in fundraisers and future planning of the organization. Board members are also expected to continually educate themselves on ways to actively serve OTR as well as bringing forth ideas on ways to increase donation and financial streams. Most importantly, board members are expected to keep continuous and open communication with OTR's executive staff to ensure that operations are running as smoothly and as financially responsible as possible.

LIST OF BOARD DIRECTORS

Name & Office Held	Corporate Affiliation
Kate Vasquez, President	Executive Director
Lisa M. Reyes, Vice President	Business Owner
Lauren McDonald, Secretary/Treasurer	Small Business Owner
Sherry Rosser-Carroll, Board Member	Advertising & Marketing Specialist
Homer C. Reyes, M.D., Board Member	Medical Director of the Wound Care and Hyperbaric Department at St. Luke's Baptist Hospital
Annick Marshall, Board Member	Business Owner
Kurt Kraus, Advisory Board Member	Program Manager/Triumph Group Aerospace
Margaret Kraus, Advisory Board Member	Retired Vice President/Land America Financial Services
Maureen Concklin, Advisory Board Member	Clinical Research Management
Pam McGonagill, Advisory Board Member	Bookkeeper
Dr. Sara Grose, Advisory Board Member	Equine Veterinarian
Kevin Tate, Advisory Board Member	Equine Farrier

Signature

Kate Vasquez