

House of Neighborly Service 2018 Operating Budget

Income

Contributions		
Individual Contributions	85,000	
Church Contributions	<u>15,000</u>	
Total Contributions		100,000
Foundation Grants		125,000
Program Service Fees		80,000
Non-program Revenues		16,100
Special Events		50,000
Facility Rental		5,000
Bingo		87,290
Investment Distributions		<u>17,360</u>
TOTAL INCOME		480,750

Expenses

Direct Program Expenses

Salaries		
Executive Dir	55,000	
Employee Salaries	<u>256,000</u>	
Total Salaries		311,000
Payroll Taxes		
Social Security & Medicare		19,800
Unemployment Tax		6,000
Contract Services		7,650
Professional Services		
Program Supplies		
Diapers	800	
Food Distribution	1,000	
Kid's Place Meals	15,000	
Senior Lunch	8,000	
Other	<u>0</u>	
Total Program Supplies		24,800

Indirect Expenses

Appreciation/Hospitality		12,000
Marketing		3,000
Data Process Equip/Software		2,000
Bank Charges		200
Copier Rental		1,500
Equipment Maintenance		1,000
Insurance - general		
Worker's Comp	4,300	
Insurance - general	8,500	
Liability	700	
Vehicle	<u>2,500</u>	
Total Insurance - general		16,000
Office Expense		100
Office Supplies		4,000
Professional Fees		
Accounting Fees	2,500	
Payroll Processing Fees	500	
Payroll Expenses	<u>500</u>	
Total Professional Fees		3,500
Postage		2,000
Printing		100
Repairs/Maintenance		
Maintenance Services	2,000	
Maintenance Supplies	3,000	
Repairs	3,000	
Other	<u>0</u>	
Total Repairs/Maintenance		8,000
Security		4,000
Telephone		8,000
Utilities		<u>19,000</u>
Total Indirect Expenses		84,400

Direct Program Expenses Cont.

Advertising	500
Community Events	3,200
Disc. Fund - Exec Director	1,000
Fundraising Costs	12,000
License & Permits	1,000
Mileage	1,800
Mobile Phone	1,100
Seminars & Education	4,000
Subscriptions/Publications	500
Vehicle Expense	2,000

Total Direct Prog Expenses **396,350**

TOTAL EXPENSES

480,750